



human settlements

Department:
Human Settlements
PROVINCE OF KWAZULU-NATAL

MINUTES OF THE PROVINCIAL STEERING COMMITTEE MEETING

DATE	16 SEPTEMBER 2020
TIME	10H00
VENUE	MICROSOFT TEAMS MEETING

MEMBERS ATTENDED

Name & Surname	Organization
Ms. O. Njotini	KZN Department of Human Settlements (Chairperson)
Mr. S. Ndimande	KZN Department of Human Settlements (Secretariat)
Mr. M. Keswa	KZN Department of Human Settlements
Mr. M. Blose	Buhlebezwe Social Housing
Mr V. Lebelo	Buhlebezwe Social Housing
Mr. I. Khatib	FMHC
Ms. A. Mashangoane	SHRA
Dr B.G Govender	Mopamo Housing
Mr. T. Modishane	Instratin
Ms. Tammy Murphy	FMHC
Ms. N Khawula	KwaDukuza Municipality
Mr. M F Mosam	KZN SH
Mr L. Letsoalo	SHRA

Mr. Y Solwa	Ubuntu Housing Association
Mr G. Shastivarathan	Crowies Project
Mr H. Van Rensburg	National Department of Human Settlements
Mr. H. Docrat	Noble Housing Association
Mr Saadiyah	Noble Housing Association
Mr L. Katambwe	Urban Econ
Ms M. Cele	Mabune Housing
Ms Z. Mntungwa	EThekweni Municipality
Ms L. Ramnath	Urban Econ
Ms D. Phoswa	SHRA
Ms M. Sheik	EThekweni Housing Agent
Ms S. Sithole	VASCOWIZ
Mr K. Dlamini	KZN Department of Human Settlements (joined later)
Mr N. Sithole	KZN Department of Human Settlements
Ms T. Nxele	KZN Department of Human Settlements

APOLOGIES

Ms N. Chiluvane	KZN Department of Human Settlements
Ms N. Govender	KZN Department of Human Settlements
Ms N. Khumalo	KZN Department of Human Settlements
Ms. H. Maxwell	SOHCO
Mr D. Devan	Ray Nkonyeni Municipality
Mr W. Sithole	KwaDukuza Municipality
Mr T. Dube	KwaDukuza Municipality
Mr M. Naidoo	Capital City Housing
Mr P. Nhassego	VASCOWIZ
Mr N. Ndlovu	Left the meeting early

SECTION A - FORMALITIES					
NO.	AGENDA ITEM	DISCUSSIONS	RESOLUTIONS	RESPONSIBILITY	TIMEFRAMES
A1.	Opening and Welcome	<ul style="list-style-type: none"> The Acting Chairperson welcomed all members present and declared the meeting open. 	N/A	Ms. O. Njotini	N/A
A2.	Register & Apologies	<ul style="list-style-type: none"> The meeting was held on a virtual platform (Microsoft Teams). All members who joined the meeting were noted. Apologies highlighted as per register. 	N/A	Secretariat	N/A
A3.	Confirmation and Adoption of Agenda	<ul style="list-style-type: none"> The Agenda was adopted with the following amendments: Item B2 <ol style="list-style-type: none"> Updates on the Endorsed Projects Presentation of Projects for PSC endorsement. To remove item B2 3. 15 Alabama Road and 20 Henly Road. Item B3 to remove SOHCO. Item B4 to remove Mr M. Blose replaced by Mr V. Lebelo to do presentation. <p>Moved by Ms N. Khawula and seconded by Mr V. Lebelo</p>	N/A	All Members	N/A

A4.	Adoption of Minutes and Matters Arising	<p>The following corrections for the minutes were made:</p> <ul style="list-style-type: none"> On page 1 the date of the meeting should read '19 August 2020' On page 3 item A4 'Mashongoane' should read 'Mashangoane'. On page 2 to add Mr N. Ndlovu on the attendees. On page 4 'Kwadukuza Municipality' should read 'KwaDukuza Municipality' <p>Moved by Mr Y. Solwa and seconded by Mr N. Ndlovu.</p>	N/A	Secretariat	N/A
	Presentations on Restructuring Zones (RZ's)	Mr. Keswa did a detailed presentation on the status of all RZ's within the province. The presentation is available online.	Presentation to be uploaded online.	Secretariat	Before next meeting
	SECTION B- PRESENTATION BY EXTERNAL STAKEHOLDERS				
B1.	KZN Social Housing Demand Study- Introduction of the Service Provider	<p>Ms. Phoswa introduced Urban Econ as a Service Provider to conduct Social Housing Demand Study in KZN Province.</p> <p>She highlighted that the purpose of the study is to:</p> <ul style="list-style-type: none"> Provide specific demand of Social Housing in the Province. 	<ul style="list-style-type: none"> SHRA to communicate the dates to introduce Service Provider to variety Municipalities. 	Ms. Phoswa	21/10/2020

		<ul style="list-style-type: none"> Identify risk factors and indicate the roles played by the SHRA and KZN Human Settlements in the Sector. <p>The Department is expected to work closer with the Municipalities in this regard in order for the Service provider to get access to the Municipalities.</p>			
B2.	Updates on the endorsed projects	<p>1.Crow's Nest (Mopamo Housing)</p> <p>Dr Govender reported that the SHRA has confirmed that the project is on the pipeline and is registered. He also mentioned that the revised project file in line with the Checklist would be submitted to this office.</p> <p>The chairperson requested that a written update report should be submitted as well challenges and concerns raised by SHRA.</p> <p>2. Bridge City (Crowies Projects)</p> <p>Mr Shastivarathan did the presentation. It was noted that the project has previously endorsed awaiting for approval from SHRA.</p>	<p>The PSC must be updated regularly with progress.</p> <p>Update report to be submitted to secretariat.</p> <p>The SHI to monitor the progress.</p>	<p>Dr Govender</p> <p>Dr Govender</p> <p>Mr Shastivarathan</p>	<p>20/09/2020</p> <p>20/09/2020</p> <p>Next meeting</p>
B3	Presentation of Projects for PSC endorsement	<p>1.EMRON Housing</p> <p>Dr Govender did a detailed presentation and is available online.</p>	<p>The projects were endorsed subject to:</p> <ul style="list-style-type: none"> DHS obtaining update on the QSC from the SHRA. 	Dr Govender	02/10/2020

			<ul style="list-style-type: none"> Support letter from EThekwini Municipality. 		
B4	Update by SHIs with existing Social Housing projects	<ul style="list-style-type: none"> FMHC Capital City Housing SOHCO 	There were no representatives but the chairperson committed herself to do follow up on Presentations and updates regarding challenges reported. (SOHCO and Capital City Housing).	Ms Njotini	Next Meeting
B5	Update of projects ready to go to Construction	<p>Bridge City Towers Social Housing project.</p> <p>The presentation was done by Mr. Modishane and is available online.</p> <p>It was reported that the Title Deed has been received. Building plan comments received from Ethekewini Municipality were addressed and resubmitted, awaiting for approval from the Municipality.</p> <p>Notification of works has been submitted to the Department of Labour and was approved in August 2020.</p> <p>SHRA raised concerns on the slow progress and Instratin were urged to be more proactive.</p>	<p>Instratin needs to :</p> <ul style="list-style-type: none"> Outline all the challenges faced. Outline all activities that still need to be done. To develop an action programme. 	Mr Modishane	18/09/2020

		Hospital Street Social Housing Project Mr. Lebelo did a detailed presentation and it is available online. He reported that the building plan has been approved and the CP file has submitted to SHRA, waiting for the assessment outcome and instruction to go to site. He also mentioned that the Lease Agreement between Newcastle Municipality and Buhlebezwe has been signed however a few discrepancies need to be addressed.	An action plan with dates and timelines needs to be drawn by Buhlebezwe	Mr Lebelo	18/09/2020
SECTION C: GENERAL					
C1.		The dates for PSC Technical Evaluation Committee were shared with the members. It was agreed that the scheduled would be circulated to all members.	To be circulated to all members.	Secretariat	21/08/2020
		SOHCO needs to present at the next PSC meeting.	N/A		21/10/2020
		Capital City needs to present on MIMVA invasion.	N/A		21/10/2020
		All SHI's with projects needs to include report on impact of Covid 19.	N/A		21/10/2020

		UMhlatuze Municipality A new appointed SHI DEZZO to be invited in the next PSC.	To write a letter requesting update for the new appointed SHI.	Secretariat	21/09/2020
		Msunduze Municipality Update on the SHI databased that was established by the Municipality.	To write a letter requesting update on plan for SHI's.	Secretariat	21/09/2020
		Ray Nkonyeni Municipality The Municipality needs to give a progress report regarding the bulk infrastructure that is halting projects. The report should indicate timelines at which specific challenges are addressed in relation to bulk infrastructure.	To write a letter requesting update on the bulk infrastructure halting the projects.	Secretariat	21/09/2020
C2	Date of next meeting	21 October 2020		Chairperson	N/A
C3	Closure	Meeting adjourned at 13:10		Chairperson	N/A

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Ms. O. Njotini
Acting Chairperson of the KZN PSC
KZN Department of Human Settlements

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Date