



human settlements

Department:
Human Settlements
PROVINCE OF KWAZULU-NATAL

MINUTES OF THE PROVINCIAL STEERING COMMITTEE MEETING

DATE	16 AUGUST 2020
TIME	10H00
VENUE	MICROSOFT TEAMS MEETING

MEMBERS ATTENDED

Name & Surname	Organization
Ms. O. Njotini	KZN Department of Human Settlements (Chairperson)
Mr. M. Keswa	KZN Department of Human Settlements
Ms. N. Govender	KZN Department of Human Settlements
Mr. S. Ndimande	KZN Department of Human Settlements
Mr. M. Blose	Buhlebezwe Social Housing
Mr. I. Khatib	First Metro Housing Company
Ms. A. Mashangoane	SHRA
Ms. N. Molai	Litadox
Dr B.G Govender	Mopamo Housing
Mr. M. Netshitangani	Instratin
Mr. B. Gumede	Nasho
Ms. Tammy Murphy	FMHC
Ms. N kawula	KwaDukuza Municipality

Mr. M F Mosam	KZN SH
Ms. X Mageza	SHRA
Ms. N Buthelezi	National Department of Human Settlements
Mr. Y Solwa	Ubuntu Housing Association
Ms. T. Zimu	Dezzo Housing
Ms. M. Molefe	NHFC
Mr. S. Muzi	Intercom
Mr. H. Docrat	Noble Housing Association
Ms. N. Blose	Mabune Housing
Ms. P. Cele	Mabune Housing
Mr. N. Nzimande	Mhlathuze Municipality
Mr. M. Naidoo	Capital City Housing
Mr. S. Nikelo	Ray Nkonyeni Municipality

APOLOGIES

Ms. N. Chiluvane	KZN Department of Human Settlements
Mr. L Tapula	KZN Department of Human Settlements
Ms. N. Khumalo	KZN Department of Human Settlements
Ms. H. Maxwell	SOHCO
Mr. S. Nikelo	Ray Nkonyeni Municipality
Mr. G W Cryer	Ke-Nako

SECTION A - FORMALITIES					
NO.	AGENDA ITEM	DISCUSSIONS	RESOLUTIONS	RESPONSIBILITY	TIMEFRAMES
A1.	Opening and Welcome	<ul style="list-style-type: none"> The Acting Chairperson welcomed all members present and declared the meeting open. Ms Njotini introduced 	N/A	Ms. O. Njotini	N/A

		herself as the Chairperson of the meeting.			
A2.	Register & Apologies	<ul style="list-style-type: none"> The meeting was held on a virtual platform (Microsoft Teams). All members who joined the meeting were noted. Apologies highlighted as per register. 	N/A	Secretariat	N/A
A3.	Confirmation and Adoption of Agenda	<ul style="list-style-type: none"> The Agenda was adopted. Moved by Mr. Netshitingane and seconded by Mr. Keswa. 	N/A	All Members	N/A
A4.	Adoption of Minutes and Matters Arising	The minutes of the previous meeting were adopted as a true reflection of what transpired in the previous meeting, the Action List Footer needs to be amended. Moved by Ms. Mashongoane and seconded by Ms. Murphy.	<p>N/A</p> <ul style="list-style-type: none"> Amend footer on the Action List. 	<p>All Members</p> <p>Secretariat</p>	<p>N/A</p> <p>24/08/2020</p>

		<p><u>Matters arising</u></p> <p>Ms. Njotini presented the amended PSC Endorsement Checklist. Emphasis was put on the fact that PSC endorsement of the project does not necessarily guarantee SHRA approval. Mr. Khatib moved for the adoption of the PSC Endorsement Checklist and Mr. Keswa seconded.</p>	<ul style="list-style-type: none"> The final amended Checklist to be emailed to all PSC members. SHI's will need to work closely with the SHRA before and after the PSC Endorsements. 	<p>Secretariat</p> <p>All to Note</p>	<p>24/08/2020</p> <p>Ongoing</p>
		<p>The status of the Land Availability Agreement under eThekweni Municipality is unclear. The municipality needs to have plan on all land availability agreements for social housing within its jurisdiction.</p>	<ul style="list-style-type: none"> A report by the municipality with a detailed plan will need to be compiled and presented at the next PSC. 	Ms. Z. Mtungwa	16 September 2020
		<p>Presentations by Municipalities were not all submitted to planning. The following municipalities have submitted their presentation; Kwadukuza, Msunduzi and Alfred Duma. The rest have are outstanding.</p>	<ul style="list-style-type: none"> The Department to write a formal letter requesting the presentations. 	M. Keswa	26 August 2020
		<p>Presentations on Restructuring Zones (RZ's) Mr. Keswa did a detailed presentation on the status of all RZ's within the province. The presentation is available online.</p>	<ul style="list-style-type: none"> A dashboard analysis of all restructuring Zones needs to be done and circulated to PSC members. <p>Mr. S Mthembu from the Departments GIS units to be invited at the next PSC.</p>	<p>M. Keswa</p> <p>Secretariat</p>	<p>4 September 2020</p> <p>16 September 2020</p>

			<p>municipality will need to get council approval.</p> <p>The Municipality was requested to provide an action Plan for the White City Project which should have timelines of when the following activities will be done:</p> <ul style="list-style-type: none"> • Confirmation of Bulk Services • Land Disposal Policy • Capacity Constraints • Dispensing of Site 	<p>Mr. Govender</p> <p>Mr. Govender</p>	<p>11 September 2020</p>
B3	Update by SHIs with existing Social Housing projects	<p>FMHC The presentation was done by Mr. Khatiab and is available online Capital City Housing Due to load shedding in PMB, Capital City was unable to connect to the meeting. The presentation was therefore differed to the next PSC SOHCO Presentation was differed to the next PSC due to unavailability of the SHI.</p>	<p>Presentations differed to the next PSC</p>	<p>All to Note</p> <p>Mr. M Naidoo</p> <p>Ms. H Maxwell</p>	<p>16 September 2020</p>
B4	Update of projects ready to go to Construction	Bridge City Towers Social Housing project.	<p>It was resolved that a meeting needs to be scheduled to address each issue individually and give guidance on a way forward. The following</p>	Mr. M. Netshitangani	<p>11 September 2020</p>

		<ul style="list-style-type: none"> Mr. Netshitangani reported that they require assistance from the department to get approval for building plans. 	stakeholders need to be part of the meeting; <ul style="list-style-type: none"> Instratin Department of Human Settlements Ethekwini Municipality and SHRA 		
		<p>Hospital Street Social Housing Project</p> <p>Mr. Blose reported that they have submitted the CP file to the SHRA. The response was to review the loan term period from 10years to 15 years, which was done and submitted.</p> <p>The lease agreement was finalised between Buhlebezwe and Newcastle municipality and submitted to the SHRA on the 14th August.</p> <p>Mr. Blose advised that they are currently in the process of appointing a Social Facilitator. They have engaged the Municipality and the Department whom assisted with prospective facilitators. They are currently finalizing the process.</p>	<p>Following the appointed of a Social Facilitator the SHI was requested to draft detailed project implementation plan.</p>	Mr. Blose	7 September 2020

B5	Presentation of Draft PSC submission on Social Housing Policy	Ms. Govender did a detailed presentation of the draft amendments to the Social Housing Policy. The document is available online.	<p>All PSC members were requested to provide their inputs for incorporation into the document by no later than Friday the 21st of August 2020.</p> <p>The document will then be finalized and circulated for signatures. The document will be sent to the National Minister via the MEC for consideration.</p>	<p>All PSC members</p> <p>Ms. N Khumalo /Ms. N Govender</p>	<p>21 of August 2020</p> <p>24 August 2020</p>
SECTION C: GENERAL					
C1	There were no further items to be discussed.				

C2	Date of next meeting	16 September 2020		Chairperson	N/A
C3	Closure	Meeting adjourned at 15:57		Chairperson	N/A

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Ms. N. Chiluvane
Chairperson of the KZN PSC
KZN Department of Human Settlements

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Date