



KZN HUMAN SETTLEMENTS

INVITATION FOR PROPOSALS

APPOINTMENT OF BUILT ENVIRONMENT CONTRACTORS AND CONTRACTORS SPECIALISING IN VARIOUS TRADES, WITH A CIDB GRADE BETWEEN 2 AND 4 GB / CE, TO UNDERTAKE HUMAN SETTLEMENTS PROJECTS AND/ OR ANY STAGE/ MILESTONE ACTIVITY REQUIRED IN THE KZN DEPARTMENT OF HUMAN SETTLEMENTS ON THE DEPARTMENT'S DATABASE FOR A PERIOD NOT EXCEEDING 60 MONTHS SUBJECT TO ANNUAL REVIEW, UTILISED AS AND WHEN THE NEED ARISES

BID NUMBER	ZNB1160/2015HSE
CLOSING DATE	17 FEBRUARY 2016 @ 11H00
BID BOX NO.	17 (SITUATED AT GROUND FLOOR, SAMORA HOUSE, 2 SAMORA MACHEL STREET, DURBAN)
COMPULSORY BRIEFING SESSION DATE	03 FEBRUARY 2016 – <u>NO DOCUMENT WILL BE ISSUED AFTER 02 FEBRUARY 2016</u>
BRIEFING SESSION TIME	11H00
BRIEFING SESSION VENUE	CONFERENCE CENTRE DEPARTMENT OF WORKS, SAPPER AVENUE, 455A KING CETSHWAYO HIGHWAY (FORMER JAN SMUT HIGHWAY) MAYVILLE, DURBAN
TECHNICAL ENQUIRIES	MR L. PATO 033 392 6418 MR J. FOLEY 033 845 2030
BID ENQUIRIES	MR. S. MTHEMBU 031 336 5169/ MRS R. GAFOOR 031 336 5142/ MR. N. E. NGWENYA 031 3365157

The KZN Department of Human Settlements hereby invites proposals and expression of interest from suitably qualified and experienced built environment contractors and contractors specialising in various trades with the capacity for placement on the Department's Database of Built Environment contractors and contractors specialising in various trades to undertake human settlements projects and / or any stage/ milestone activity required in the KZN Department of Human Settlements.

Documents will be made available as from **15 January 2016 till 02 February 2016**. A non-refundable cash fee of R420-00 will be charged for the bid document. Payment must be made at cashiers office 1st floor, Samora House, 2 Samora Machel Street Durban, from 8h00 – 15h00. A receipt must be produced to the bid section at 5th floor, room 518 for issue of a bid document. **No documents will be issued after 15h30 on 02 February 2016.**

The bidder or a person who is directly employed by the bidder and is suitably qualified and experienced to comprehend the implications of the work involved must represent the bidder at the compulsory briefing session.

Bidders must furnish original bid documents at the briefing session venue as section J will be endorsed by the Department's official.

The successful applicant will be required to enter into an Agreement with the Department of Human Settlements. The applicant must comply with legislative requirements, hence must register with the respective professional bodies and covered by the professional indemnity.

The proposal, inter alia, to incorporate the following aspects

SCOPE OF WORK

- Undertake the construction in line with the specific design and specifications as provided for by the Department;
- Construction of infrastructure related to human settlements.
- The delivery required is 10-40 houses per month, subject to Provincial and National funding instruments.
- To construct the work in a cost effective manner in line with the prescribed specifications within the subsidy quantum, without compromising quality or construction standards, and in such a manner that employment and entrepreneurial opportunities are created for members of the Local Community in the execution of works and in aspects of the management support that is provided.
- Ensuring that work meets the standards as prescribed by the client within the stipulated timeframe.
- Facilitate and co-ordinate the certification of various milestones in the project by the respective professionals.
- Monitoring and evaluation of all construction related activities
- Provide regular reports to the Department
- Hand over and provide close-out reports on the projects
- Final handover after the maintenance period during which the maintenance is the responsibility.

Service Providers must comply with legislative and governmental policy requirements and be registered with the KZN Provincial Treasury Suppliers Database, NHBRC, CIDB and any other relevant professional bodies.

THE BID WILL BE EVALUATED IN TWO STAGES AS FOLLOWS:

STAGE 1 – ELIGIBILITY CRITERIA

IN ADDITION TO ALL OTHER REQUIREMENTS, A COMPREHENSIVE COMPANY PROFILE MUST BE ATTACHED DETAILING ALL INFORMATION REQUIRED AS PER EVALUATION CRITERIA. THE PROFILE MUST HAVE TRACEABLE REFERENCES WITH A PROVEN TRACK RECORD. DOCUMENTARY PROOF OF COMPLETED PROJECTS MUST BE ATTACHED. IN CASES WHERE THERE ARE TEAMS, DETAILED CURRICULAM VITAE OF ALL KEY PERSONNEL IS REQUIRED. A MINIMUM OF 60% IS REQUIRED IN ORDER TO QUALIFY.

Key aspect of Eligibility	Basis for points allocation	Score	Points Allocation
Methodology	Define a clear and unambiguous strategy in executing the service and how work will be allocated to women and youth.	Good	16 – 25
	Acceptable (in terms of above).	Fair	11 – 15
	Lacks the appropriate level of experience (in terms of above).	Poor	0 – 10
Relevant Experience and registration with the appropriate bodies	Experience is relevant and applicable to the related Construction field. Good track record and traceable references. Provide traceable references. Demonstrates due competency in the relevant field of work. Displays appropriate, applicable and relevant skills on previous similar assignments.	Good	22 – 35
	Acceptable (in terms of above).	Fair	15 – 21
	Lacks appropriate, applicable and relevant skills (in terms of above).	Poor	0 – 14

Stakeholders and Resources Organogram	Clearly indicates stakeholders and resources organogram.	Good	13 - 20
	Organogram is acceptable.	Fair	9 – 12
	Organogram lacks clarity.	Poor	0 – 8
Financial Capacity	Clearly indicates that the service provider possesses the required Financial Capacity to successfully undertake this service.	Good	13 - 20
	Acceptable Financial Capacity	Fair	9 – 12
	Lacks Financial Capacity	Poor	0 – 8
TOTAL			100

STAGE 2 – 90/10 PREFERENCE POINTS SYSTEM

The 90/10 Preference Points System will be utilized. In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution.