



human settlements

Department:
Human Settlements
PROVINCE OF KWAZULU-NATAL

GRADUATE INTERNSHIP PROGRAMME

The Provincial Department of Human Settlements offers unemployed graduates residing in the Province of Kwa-Zulu Natal an opportunity to apply for an Internship in order to gain work related experience. The Internship Programme will run for a period of 24 (twenty four) months.

Requirements: The applicants must meet the following requirements:

- ❖ Must be a Graduate in the specific fields below,
- ❖ Must be between the ages of 18 to 35 years old,
- ❖ Must have no working experience.

DEGREE / DIPLOMA
Human Resource Management
Information Technology
Finance / Commerce / Accounting
Supply Chain Management / Demand Management
Law
Public Management / Administration
Business Management / Administration / Local Economic Development
Office Management
Journalism / Media

When responding to the advertisement all applications must be accompanied by the following documentation:-

- A one page covering/motivation letter, stating why you should be considered for the Internship Programme within the Department,
- Curriculum Vitae,
- Certified copy of your ID and all qualifications obtained,
- Proof of residence.
- People who are living with disabilities are encouraged to apply and clearly state the nature of disability

All applications must be submitted on the prescribed Department of Human Settlements Internship Programme Application Forms which is obtainable in the following offices and on the Departments website : www.kzndhs.gov.za

- **HEAD OFFICE : EAGLE BUILDING,353 -363 DR PIXLEY KASEME STREET,DURBAN**

- **HEAD OFFICE :** 203 Church Street, Pietermaritzburg

- **ALL REGIONAL OFFICES :**
 - Pietermaritzburg :** 199 Pietermaritz Street
 - Ulundi :** Former KZN Legislature Building, King DiniZulu Hiway
- **ALL DISTRICT OFFICES :**
 - Stanger : 59 Mahatma Gandhi, iLembe House
 - Kokstad : Greater Kokstad Municipality, 75 Hope Street
 - Newcastle : 75 Harding Street
 - Jozini : Department of Public Works, Jozini Main Street
 - Port Shepstone : No 1 Protea Road, Marburg
 - Dundee : 71 Karellaandman Street

Interested applicants must forward their applications by post complying with all requirements set herein to:-

The Head of Department
 Kwa-Zulu Natal , Department of Human Settlements,
 Private Bag X54367, Durban, 4000
 Attention : Mrs V. Reddy

**Faxed or emailed applications will not be accepted.
 Correspondence is limited to successful applicants only.**

All enquiries should be directed to:-

Mrs C.A. Govender	031 336 5173	caroline.govender@kzndhs.gov.za
Ms M.P. Phama	031 336 5195	mandisa.phama@kzndhs.gov.za
Ms M.C. Hlengwa	031 336 5280	mbali.hlengwa@kzndhs.gov.za

THE CLOSING DATE FOR ALL INTERNSHIP APPLICATIONS IS 31 OCTOBER 2019