



KWAZULU-NATAL PROVINCE
HUMAN SETTLEMENTS
REPUBLIC OF SOUTH AFRICA

**DEPUTY DIRECTOR: INFORMATION TECHNOLOGY INFRASTRUCTURE AND SECURITY
LEVEL 11**

**SALARY: R733 257.00 PER ANNUM [MMS PACKAGE]
CENTRE: DURBAN
(REF: DD IMST 04/2021)**

REQUIREMENTS: A three-year diploma or Degree in Information and Communication Technology (ICT) or Computer Science (NQF 7) (Formal tertiary qualifications from an accredited institution) and a minimum of 3 years management experience. Computer literacy in the office software packages. A valid driver's licence.

KNOWLEDGE, SKILLS AND COMPETENCIES: Knowledge of Public Finance Management Act (PFMA), knowledge of Public Service Act (PSA) and Public Service Regulations (PSR), Knowledge of the Promotion of Access to Information Act (PAIA) and the Electronic Communications and Transactions Act (ECT) and related legislature, Knowledge of Human Resource prescripts, Labour Relations Act, Skills Development Act, Knowledge of Archives Act, Knowledge of SITA Act and Regulations, Knowledge of Treasury Regulations, Knowledge of National Intelligence Agency IT guidelines, Public Service knowledge of COBIT, Knowledge of global information technology processes, Knowledge of computer hardware and software, Knowledge of computer operating systems.

Strategic planning and management skills, financial management skills, time management skills, project/ programme management skills, facilitation skills, research skills, problem solving skills, reporting writing skills, change management skills, communication skills, analytical thinking skills, people management and empowerment skills, influencing, interpersonal and conflict management skills, negotiation and decision making skills.

Service orientated, ability to work under pressure, flexibility to work extra hours, team orientated, honesty, integrity, innovative, self-driven, assertiveness, confidentiality.

The successful candidate will perform the following Key Performance Areas

*Manage IT Operations, Systems and Infrastructure, Manage IT Security and IT Business Continuity; *Manage Networks, IT Security and IT Infrastructure projects; * Manage IT procurements; * Manage the provision of IT support services; * Manage resources of the sub-directorate.

**Enquiries related to the above-mentioned posts can be directed to: Ms C. Ramphal at
031 336 5297.**

This post is being re-advertised, applicants who previously applied can re-apply if they are still interested.

CLOSING DATE: 30 APRIL 2021

NOTE

:Applications must be submitted on the new prescribed applications form signed Z83 application form (which must be originally signed) and must be accompanied by a detailed CV and originally certified copies (not copies of certified copies and must be not older than 6 months) of required educational qualifications set out in the advertisement, **matric certificates must be attached** (certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted), identity document as well as a valid driver's license (where a driver's license is a requirement). Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications i.e. all the documents must be submitted for each post applied for. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Under no circumstances will faxed or e-mailed applications be accepted. Receipt of applications will not be acknowledged and applicants who have not received an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. The Department reserves the right not to fill the post (s)

Department of Human Settlements in KZN is an equal opportunity employer and encourages applications from women and people with disabilities.

Forward your applications, quoting the relevant reference number and the name of publication which you saw this advertisement to the Head of Department of Human Settlements, Private Bag X54367, Durban 4000, for the attention of Mr. S.D. Mthethwa or hand-deliver to 353-363 Dr Pixley Ka Seme Street, Eagle Building, Murchies Passage, Durban, Ground Floor.