



## **KWAZULU-NATAL PROVINCE**

**HUMAN SETTLEMENTS  
REPUBLIC OF SOUTH AFRICA**

### **CANDIDATE CONSTRUCTION PROJECT MANAGER (3-YEAR CONTRACT)**

**SALARY: R 628 014.00 per annum. [Salary is OSD-related]**

**CENTRE: AMAJUBA DISTRICT**

(Reference Number: CCPM: AD 09/2022)

**REQUIREMENTS:** Matric plus An Honour's Degree in the Built Environment field of study OR a B-Tech Qualification (Built environment field) with a minimum of one-year relevant experience or National Higher Diploma (Built environment field) with a minimum of eighteen months relevant experience or National Diploma (Built environment field) with a minimum of two years' relevant experience. A valid driver's license. Compulsory registration with SACPCMP as a Candidate Construction Project Manager.

**KNOWLEDGE, SKILLS AND COMPETENCIES:** Knowledge of project management principals and methodologies. Knowledge of legal compliance with building industry norms and standards. Knowledge of legislation and policies governing the Human Settlements sector. Computer aided engineering applications. Solutions-orientated. Decision making skills. Analytical skills. Computer skills. Planning and organising. Problem solving and analysis. Project management skills. Research and development skills. Technical report writing. Networking. Creativity. Organising skills. Communication skills. Self-management. Customer focus and responsiveness. Interpersonal skills. Teamwork.

**KEY PERFORMANCE AREAS:** Manage and co-ordinate all aspects of projects under the supervision of a Construction Project Manager:- Project planning, implementation, monitoring, reporting and evaluation in line with project management methodology; Create and execute project work plans and revise as appropriate to meet changing needs and requirements subject to the approval of the Construction Project Manager; Identify resources needed and assign individual responsibilities; Manage day-to-day operational aspects of a project and scope; Effectively apply methodology and enforce project standards to minimize risk on projects; and Conduct integrated project planning with relevant local and district stakeholders. Project accounting and financial management:- Report project progress to Project Manager; and Manage project budget and resources in consultation with Project Manager. Office Administration Prepare project funding approvals and procurement documents. Liaise and interact with service providers, client and management under the guidance of the Construction Project Manager; Contribute to the human resources and related activities; Maintain record management systems and architectural library; Utilise resources. Research and Development:- Keep up with new technologies and procedures; Research/literature on new developments on project management methodologies; and Liaise with relevant bodies/councils on project management.

OR

## PROFESSIONAL CONSTRUCTION PROJECT MANAGER

(3- year contract)

**SALARY: GRADE A TO C: R728 059 – R 1 106 814.00 pa [Salary is OSD-related]**

**CENTRE: AMAJUBA DISTRICT**

(Reference Number: PCPM: AD 09/2022)

**REQUIREMENTS:** Matric plus National Higher Diploma (Built Environment field) with a minimum of 4 years and six months certified experience as a Professional Construction Project Manager, OR a BTech (Built Environment field) with a minimum of 4 years certified managerial experience, OR an Honours degree in any Built Environment field with a minimum of 4 years relevant experience. Compulsory registration with the SACPCMP as a Professional Construction Project Manager. A valid driver's license.

**KNOWLEDGE, SKILLS AND COMPETENCIES:** Knowledge of Human Settlement policies and legislation, programme management skills, project management principles and methodologies, knowledge of research and development, computer aided engineering applications, knowledge of legal compliance with building industry norms and standards, technical report writing, creating a high-performance culture, technical consulting and professional judgement. Decision making skills. Team leadership skills. Analytical skills. Creativity skills. Self-management skills. Project-related financial management skills. Customer focus and responsiveness. Communication skills. Computer literacy. Planning and organising skills. Conflict management skills. Problem solving and analysis. People management skills. Knowledge of Public Finance Management Act, Municipal Finance Management Act, Supply Chain Management Regulations and procurement processes. Knowledge of Contract Management and Contract Administration.

**KEY PERFORMANCE AREAS:** Manage and co-ordinate all aspects of projects in terms of:- Guide the project planning, implementation, monitoring, reporting and evaluation in line with project management methodology; Create and execute project work plans and revise as appropriate to meet changing needs and requirements; Identify resources needed and assign individual responsibilities; Manage day-to-day operational aspects of a project and scope; and Effectively apply methodology and enforce project standards to minimize risk on projects. Project accounting and financial management in terms of:- Report project progress to the Chief Construction Project Manager/ Deputy Director, and Manage the projects' budgets and resources. Office Administration in terms of:- Prepare project funding approvals and procurement documents Provide inputs to other professionals with tender/procurement administration; Liaise and interact with service providers, clients and management; Contribute to human resources and related activities; Maintain the record management system and the architectural library; and Utilize resources allocated effectively. Research and Development in terms of:- Keep up with new technologies and procedures: Research/ literature on new developments on project management methodologies; and Liaise with relevant bodies/ councils on project management.

**Enquiries related to the above-mentioned posts can be directed to: Ms L Kafile at 031 319 3738.**

**ARCHITECT (PRODUCTION)  
(GRADE A) (3- year contract)  
(LEVEL OSD)  
SALARY: R 628 014 – 676 539.00 pa  
CENTRE: COASTAL REGION**

(Reference Number: ARCH 09/2022)

**Requirements:** Applications are invited from persons who hold an appropriate B Degree in Architecture or relevant qualification; Compulsory registration with SACAP as a professional Architect; Three years post qualification architectural experience coupled with experience in policy development and implementation; Experience in the housing construction sector and process development will be an Advantage; Please note that this post is more suitable for technically orientated individuals with skills and interest in innovative designs, layouts and other products relating to the housing environment, including conventional and alternative building systems. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge and understanding of building regulations; Knowledge and understanding of all standards applicable to human settlement developments (including SANS, and Human Settlements Policies); Building and materials standards; Knowledge of and/or experience in housing development and project environment; Good understanding of development issues, policy and housing legislation, especially systems and processes relating to housing delivery; Technical experience relevant to the built/property development environment; Experience in formulating policy and implementation guidelines; Good verbal and communication skills; Computer literacy (especially MS Word Power Point & Excel); Good analytical and project management skills; Management abilities; Ability to work independently and as part of a team.

**The successful candidate will perform the following key Performance Areas:**

\*Perform architectural activities on state-owned or lease buildings, structures and facilities; \*Human capital development; \*Office administration and budget planning; \*Research and development.

**Enquiries related to the above-mentioned post can be directed to: Mr. MW Shange at 031 319 3627.**

OR

**CANDIDATE ARCHITECT (3- year contract)  
(LEVEL OSD)  
SALARY: R 543 597.00 PER ANNUM  
CENTRE: COASTAL REGION  
(Reference Number: CA 09/2022)**

**Requirements:** Applicants must be in possession of a Bachelors degree in Architecture or relevant qualification. Compulsory registration with SACAP as a Candidate Architect on appointment. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of Architectural legal and operational compliance; Knowledge of Architectural principles; Knowledge of Project management skills; Knowledge of research and development; Knowledge of Computer-aided engineering applications; Knowledge of Technical report writing; Networking; Decision making skills; Teamwork; Analytical skills; Creativity; Self-management; Customer focus and responsiveness; Communication skills; Planning and organizing skills; Problem solving and analysis skills; Ability to work under pressure; Honesty; Integrity; Ability to work extra hours.

**The successful candidate will perform the following key Performance Areas:**

\*Perform architectural activities on state-owned or leased buildings, structures or facilities; \*Office administration; \*Research and development.

**Enquiries related to the above-mentioned posts can be directed to: Mr. MW Shange at 031 319 3627.**

**CHIEF WORKS INSPECTOR (3 -year contract)  
(LEVEL 08)  
SALARY: R 321 543.00 PER ANNUM  
CENTRE: uMzinyathi District  
(Reference Number: CWI UMZ 09/2022)**

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the above-mentioned posts can be directed to: Mr. SMM Ngobese at 336 5300.**

**CHIEF WORKS INSPECTOR (3 -year contract)  
(LEVEL 08)  
SALARY: R 321 543.00 PER ANNUM  
CENTRE: Amajuba District  
(Reference Number: CWI AD 09/2022)**

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the above-mentioned posts can be directed to: Mr. SMM Ngobese at 336 5300.**

**CHIEF WORKS INSPECTOR (3 -year contract)**  
**(4 Posts)**  
**(LEVEL 08)**  
**SALARY: R 321 543.00 PER ANNUM**  
**CENTRE: iLembe District**  
(Reference Number: CWI IL 09/2022)

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activates of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the abovementioned posts can be directed to: Ms. L Kafile at 031 319 3738.**

**CHIEF WORKS INSPECTOR (3 -year contract)**  
**(LEVEL 08)**  
**(2 Posts)**  
**SALARY: R 321 543.00 PER ANNUM**  
**CENTRE: UGU District**  
(Reference Number: CWI UGU 09/2022)

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the abovementioned posts can be directed to: Mr. MF Yengwa at 031 336 5300.**



**CHIEF WORKS INSPECTOR (3 -year contract)  
(LEVEL 08)  
SALARY: R 321 543.00 PER ANNUM  
CENTRE: Harry Gwala District  
(Reference Number: HG 09/2022)**

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the above-mentioned posts can be directed to: Mr. MF Yengwa at 336 5300.**

**CHIEF WORKS INSPECTOR (3 -year contract)  
(LEVEL 08)  
SALARY: R 321 543.00 PER ANNUM  
CENTRE: uMgungundlovu District  
(Reference Number: UMG 09/2022)**

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the abovementioned posts can be directed to: Mr. TE Magagula at 033 845 2021.**

**CHIEF WORKS INSPECTOR (3 -year contract)**  
**(3 Posts)**  
**(LEVEL 08)**  
**SALARY: R 321 543.00 PER ANNUM**  
**CENTRE: King Cetshwayo District**  
(Reference Number: CWI KD 09/2022)

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the abovementioned posts can be directed to: Ms. L Kafile at 031 319 3738.**

**CHIEF WORKS INSPECTOR (3 -year contract)**  
**(3 Posts)**  
**(LEVEL 08)**  
**SALARY: R 321 543.00 PER ANNUM**  
**CENTRE: eThekweni District**  
(Reference Number: CWI ETH 09/2022)

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the abovementioned posts can be directed to: Mr. MW Shange at 031 319 3627.**

**CHIEF WORKS INSPECTOR (3 -year contract)  
(LEVEL 08)  
SALARY: R 321 543.00 PER ANNUM  
CENTRE: uMkhanyakude District**

(Reference Number: CWI UMK 09/2022)

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the abovementioned post can be directed to: Mr. ZS Mbonane at 035 874 8002.**

**CHIEF WORKS INSPECTOR (3 -year contract)  
(LEVEL 08)  
SALARY: R 321 543.00 PER ANNUM  
CENTRE: Zululand District**

(Reference Number: CWI ZUL 09/2022)

**Requirements:** Applicants must be in possession of Matric plus a National Diploma in Built environment or equivalent or N6 and a passed trade test in built environment. More than 3 years appropriate experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of National Building Regulations; Knowledge of NHBRC Home Building Manual; Knowledge of SABS specification on building material; Numeracy skills; Literacy skills; Driving skills; Operating equipment skills; Language skills; Project management skills; Financial management skills; Service oriented; Ability to work under pressure; Flexible to work extra hours; Team work oriented; Receptive to suggestions and new ideas; Open to challenges; Integrity and honesty.

**The successful candidate will perform the following key Performance Areas:**

\*Identify needs and requirements of new work and repairs through the investigation of customer complaints and new service required; \* Render an inspection service of work done on new projects and existing structures; \* Analyze and compile relevant project documents for new and existing structures; \* Manage the activities of contractors on project sites; \* Gather and submit information in terms of the extended public works programme; \* Supervise the performance and conduct of Works Inspectors.

**Enquiries related to the abovementioned post can be directed to: Mr. ZS Mbonane at 035 874 8002.**

**PROJECT FACILITATOR (3- year contract)  
(LEVEL 10)**

**SALARY: R 477 090.00 pa**

**CENTRE: Coastal Region**

(Reference Number: PF CR 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma/Bachelor's Degree in Project Facilitation/Housing and Community Development coupled with 3 years relevant experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of housing legislation, policy development and implementation; Extensive knowledge of housing delivery and development process; Knowledge of computer based housing information systems; Knowledge of BEE, EPWP; Knowledge of Procurement, legal process, financial administration; Knowledge of HRM prescripts and Public Service Regulations; Knowledge of Contract Administration & Legal proceeding; Knowledge of Building Structure Standards; Basic knowledge of Infrastructural Services; Knowledge of Local Government Structures and Legislation; Knowledge of Public Service Act; Knowledge of PFMA, MFMA and Treasury Regulations; Ability to interpret and apply policy; Problem solving skills; Project management skills; Report writing skills; Project facilitation skills; Computer literacy; Interpersonal relations; Conflict resolution; Communication skills; Financial skills; Basic House Design and Specification (PHP); Co-ordination skills; Planning skills; Time management skills; Public speaking; Protocol skills; Listening skills; Presentation skills; Demonstrate interest in housing matters; Receptive to suggestions and ideas; Innovative thinker; Pro-active; Team oriented; Goal oriented; End user focus; Willing to travel extensively; Client focus (Batho Pele); Willingness to work after hours/weekends where necessary.

**The successful candidate will perform the following key Performance Areas:**

\*Support municipality and communities in identifying, planning, initialing housing projects and make input on project team's operation plan; \*Co-ordinate, prepare submissions for preparation funding, conditional and stage 1 project approval in line with objective of the regional business plan; \*Provide ongoing support and social facilitation on housing project; \*Facilitate and support community driven housing projects to ensure implementation in terms of policy & legislation framework.

**Enquiries related to the abovementioned posts can be directed to: Mr. MV Mzelemu at 031 336 5115.**

**PROJECT FACILITATOR (3- year contract)**  
**(2 Posts)**  
**(LEVEL 10)**  
**SALARY: R 477 090.00 pa**  
**CENTRE: eThekweni District**  
(Reference Number: PF ETH 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma/Bachelor's Degree in Project Facilitation/Housing and Community Development coupled with 3 years relevant experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of housing legislation, policy development and implementation; Extensive knowledge of housing delivery and development process; Knowledge of computer based housing information systems; Knowledge of BEE, EPWP; Knowledge of Procurement, legal process, financial administration; Knowledge of HRM prescripts and Public Service Regulations; Knowledge of Contract Administration & Legal proceeding; Knowledge of Building Structure Standards; Basic knowledge of Infrastructural Services; Knowledge of Local Government Structures and Legislation; Knowledge of Public Service Act; Knowledge of PFMA, MFMA and Treasury Regulations; Ability to interpret and apply policy; Problem solving skills; Project management skills; Report writing skills; Project facilitation skills; Computer literacy; Interpersonal relations; Conflict resolution; Communication skills; Financial skills; Basic House Design and Specification (PHP); Co-ordination skills; Planning skills; Time management skills; Public speaking; Protocol skills; Listening skills; Presentation skills; Demonstrate interest in housing matters; Receptive to suggestions and ideas; Innovative thinker; Pro-active; Team oriented; Goal oriented; End user focus; Willing to travel extensively; Client focus (Batho Pele); Willingness to work after hours/weekends where necessary.

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**Enquiries related to the abovementioned posts can be directed to: Mr. WM Shange at 031 319 3627.**



**PROJECT FACILITATOR (3- year contract)**  
**(LEVEL 10)**  
**SALARY: R 477 090.00 pa**  
**CENTRE: uMzinyathi District**  
(Reference Number: PF UMZ 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma/Bachelor's Degree in Project Facilitation/Housing and Community Development coupled with 3 years relevant experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of housing legislation, policy development and implementation; Extensive knowledge of housing delivery and development process; Knowledge of computer based housing information systems; Knowledge of BEE, EPWP; Knowledge of Procurement, legal process, financial administration; Knowledge of HRM prescripts and Public Service Regulations; Knowledge of Contract Administration & Legal proceeding; Knowledge of Building Structure Standards; Basic knowledge of Infrastructural Services; Knowledge of Local Government Structures and Legislation; Knowledge of Public Service Act; Knowledge of PFMA, MFMA and Treasury Regulations; Ability to interpret and apply policy; Problem solving skills; Project management skills; Report writing skills; Project facilitation skills; Computer literacy; Interpersonal relations; Conflict resolution; Communication skills; Financial skills; Basic House Design and Specification (PHP); Co-ordination skills; Planning skills; Time management skills; Public speaking; Protocol skills; Listening skills; Presentation skills; Demonstrate interest in housing matters; Receptive to suggestions and ideas; Innovative thinker; Pro-active; Team oriented; Goal oriented; End user focus; Willing to travel extensively; Client focus (Batho Pele); Willingness to work after hours/weekends where necessary.

**The successful candidate will perform the following key Performance Areas:**

\*Support municipality and communities in identifying, planning, initialing housing projects and make input on project team's operation plan; \*Co-ordinate, prepare submissions for preparation funding, conditional and stage 1 project approval in line with objective of the regional business plan; \*Provide ongoing support and social facilitation on housing project; \*Facilitate and support community driven housing projects to ensure implementation in terms of policy & legislation framework.

**Enquiries related to the abovementioned posts can be directed to: Mr. SMM Ngobese at 031 336 5300.**

**PROJECT FACILITATOR (3- year contract)**  
**(LEVEL 10)**  
**SALARY: R 477 090.00 pa**  
**CENTRE: Amajuba District**

(Reference Number: PF AD 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma/Bachelor's Degree in Project Facilitation/Housing and Community Development coupled with 3 years relevant experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of housing legislation, policy development and implementation; Extensive knowledge of housing delivery and development process; Knowledge of computer based housing information systems; Knowledge of BEE, EPWP; Knowledge of Procurement, legal process, financial administration; Knowledge of HRM prescripts and Public Service Regulations; Knowledge of Contract Administration & Legal proceeding; Knowledge of Building Structure Standards; Basic knowledge of Infrastructural Services; Knowledge of Local Government Structures and Legislation; Knowledge of Public Service Act; Knowledge of PFMA, MFMA and Treasury Regulations; Ability to interpret and apply policy; Problem solving skills; Project management skills; Report writing skills; Project facilitation skills; Computer literacy; Interpersonal relations; Conflict resolution; Communication skills; Financial skills; Basic House Design and Specification (PHP); Co-ordination skills; Planning skills; Time management skills; Public speaking; Protocol skills; Listening skills; Presentation skills; Demonstrate interest in housing matters; Receptive to suggestions and ideas; Innovative thinker; Pro-active; Team oriented; Goal oriented; End user focus; Willing to travel extensively; Client focus (Batho Pele); Willingness to work after hours/weekends where necessary.

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**Enquiries related to the abovementioned posts can be directed to: Mr. SMM Ngobese at 031 336 5300.**

**PROJECT FACILITATOR (3- year contract)**  
**(LEVEL 10)**  
**SALARY: R 477 090.00 pa**  
**CENTRE: uMgungundlovu District**

(Reference Number: PF UMG 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma/Bachelor's Degree in Project Facilitation/Housing and Community Development coupled with 3 years relevant experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of housing legislation, policy development and implementation; Extensive knowledge of housing delivery and development process; Knowledge of computer based housing information systems; Knowledge of BEE, EPWP; Knowledge of Procurement, legal process, financial administration; Knowledge of HRM prescripts and Public Service Regulations; Knowledge of Contract Administration & Legal proceeding; Knowledge of Building Structure Standards; Basic knowledge of Infrastructural Services; Knowledge of Local Government Structures and Legislation; Knowledge of Public Service Act; Knowledge of PFMA, MFMA and Treasury Regulations; Ability to interpret and apply policy; Problem solving skills; Project management skills; Report writing skills; Project facilitation skills; Computer literacy; Interpersonal relations; Conflict resolution; Communication skills; Financial skills; Basic House Design and Specification (PHP); Co-ordination skills; Planning skills; Time management skills; Public speaking; Protocol skills; Listening skills; Presentation skills; Demonstrate interest in housing matters; Receptive to suggestions and ideas; Innovative thinker; Pro-active; Team oriented; Goal oriented; End user focus; Willing to travel extensively; Client focus (Batho Pele); Willingness to work after hours/weekends where necessary.

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**Enquiries related to the abovementioned posts can be directed to: Mr. TE Magagula at 033 845 2021.**

**PROJECT FACILITATOR (3- year contract)**  
**(LEVEL 10)**  
**SALARY: R 477 090.00 pa**  
**CENTRE: UGU District**

(Reference Number: PF UD 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma/Bachelor's Degree in Project Facilitation/Housing and Community Development coupled with 3 years relevant experience. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of housing legislation, policy development and implementation; Extensive knowledge of housing delivery and development process; Knowledge of computer based housing information systems; Knowledge of BEE, EPWP; Knowledge of Procurement, legal process, financial administration; Knowledge of HRM prescripts and Public Service Regulations; Knowledge of Contract Administration & Legal proceeding; Knowledge of Building Structure Standards; Basic knowledge of Infrastructural Services; Knowledge of Local Government Structures and Legislation; Knowledge of Public Service Act; Knowledge of PFMA, MFMA and Treasury Regulations; Ability to interpret and apply policy; Problem solving skills; Project management skills; Report writing skills; Project facilitation skills; Computer literacy; Interpersonal relations; Conflict resolution; Communication skills; Financial skills; Basic House Design and Specification (PHP); Co-ordination skills; Planning skills; Time management skills; Public speaking; Protocol skills; Listening skills; Presentation skills; Demonstrate interest in housing matters; Receptive to suggestions and ideas; Innovative thinker; Pro-active; Team oriented; Goal oriented; End user focus; Willing to travel extensively; Client focus (Batho Pele); Willingness to work after hours/weekends where necessary.

**The successful candidate will perform the following key Performance Areas:**

\*Support municipality and communities in identifying, planning, initialing housing projects and make input on project team's operation plan; \*Co-ordinate, prepare submissions for preparation funding, conditional and stage 1 project approval in line with objective of the regional business plan; \*Provide ongoing support and social facilitation on housing project; \*Facilitate and support community driven housing projects to ensure implementation in terms of policy & legislation framework.

**Enquiries related to the abovementioned posts can be directed to: Mr. MF Yengwa at 033 845 2021.**

**ENGINEERING TECHNICIAN (PRODUCTION) GRADE A (3- year contract)  
(OSD)**

**SALARY: R 316 536 – 337 791.00 pa  
CENTRE: UGU District**

(Reference Number: ET UD 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma in Engineering or relevant qualification. Three years post qualification technical (Engineering) experience. A valid driver's license. Compulsory Registration with ECSA as a Engineering Technician. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of Project management, Knowledge of technical design and analysis, Knowledge of legal compliance; Research and development skills, Computer-aided engineering applications skills, Computer skills, Technical report writing skills; Planning and organizing skills, Communication skills, Problem solving skills; Decision making skills; Teamwork, Creativity, Change management, Self-management, Creativity, Customer focus and responsiveness

**The successful candidate will perform the following key Performance Areas:**

\*Render technical services; \*Perform administrative and related functions; \*Research and development.

**Enquiries related to the abovementioned posts can be directed to: Mr. MF Yengwa at 031 336 3600.**

OR

**CANDIDATE ENGINEERING TECHNICIAN (3- year contract)  
(OSD)**

**SALARY: R 272 745.00 pa  
CENTRE: UGU District**

(Reference Number: CET UD 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma in Engineering or relevant qualification. A valid driver's license. Compulsory Registration with ECSA as a Candidate Engineering Technician. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of Project management, Knowledge of technical design and analysis, Knowledge of legal compliance; Research and development skills, Computer-aided engineering applications skills, Computer skills, Technical report writing skills; Planning and organizing skills, Communication skills, Problem solving skills; Decision making skills; Teamwork, Creativity, Change management, Self-management, Creativity, Customer focus and responsiveness

**The successful candidate will perform the following key Performance Areas:**

\*Render technical services under supervision; \*Perform administrative and related functions; \*Research and development.

**Enquiries related to the abovementioned posts can be directed to: Mr. MF Yengwa at 031 336 3600.**

**ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT  
(1-year contract)**

**Level 09**

**SALARY: R 382 245.00 PER ANNUM**

**CENTRE: DURBAN**

(Reference Number: ASD SCM 09/2022)

**Requirements:** Applicants must be in possession of a National Diploma/Degree in Supply Chain Management and Grade 12 certificate coupled with a minimum of 3 years' experience in Supply Chain Management and junior management experience. Exposure in built environment procurement processes will be an added advantage. Computer literacy. A valid driver's license.

**Knowledge, Skills and Competencies:** Knowledge of Supply Chain Management and related policies; Knowledge of Public Finance Management Act; Knowledge Preferential Procurement Policy Framework Act, Knowledge of Treasury Regulations Management; Knowledge of Supply Chain Management Delegations; Infrastructure Program Implementation Plan, Infrastructure Management Systems, Infrastructure Reporting model, NHBRC guidelines, CIDB Computer literacy; Good communication skills; Leadership skills; Management skills; Supply Chain Management skills; Problem solving skills; Motivation skills; Ability to think holistically i.e. to be able to take all scenarios into account; Able to work independently and with line functions; Must be able to work with staff (professional, technical and administrative); Be self-confident; Able to make decisions independently; Must be a good communicator; Ability to train staff (both internal & external).

**The successful candidate will perform the following Key Performance Areas:**

\*Reporting on all infrastructure procurement, \*Develop and review Built environment panels systems. Advise on procurement strategies,; \*Understanding of the infrastructure procurement policies and procedures as well as Human Settlements environment, policies and procedures; Review policies \*Display high levels of ethics and confidentiality; Promote Enterprise Development programmes and initiatives  
\*Compile and submit reports in the prescribed formats to relevant authorities;  
\*Safeguarding of SCM and Departmental information; \*Supervise, monitor, analyze and determine actions to ensure proper management of the Departmental (Built Environment) panels; \*Supervision of staff.

**Enquiries related to the above-mentioned post can be directed to: Mr. HS Mthembu at 031 336 5169.**

**CLOSING DATE: 21 OCTOBER 2022**

**NOTE** : Applications must be submitted on the **New prescribed applications form signed Z83** (which must be originally signed and must be completed in full), accompanied by a detailed CV. **Relevant qualifications, Identity document and a valid South African driver's license (where necessary) will be required on or before the date of the interview from shortlisted candidates.** Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications i.e. all the documents must be submitted for each post applied for. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Under no circumstances will faxed or e-mailed applications be accepted. Receipt of applications will not be acknowledged and applicants who have not received an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. The Department reserves the right not to fill the post (s).

Note: Applications not submitted on the fully completed new Z83 application forms will not be considered.

**Forward your applications, quoting the relevant reference number and the name of publication which you saw this advertisement to the Head of Department of Human Settlements, Private Bag x 54367, Durban 4000, for the attention of Mr. SD Mthethwa or hand-deliver to 353-363 Dr Pixley ka Seme Street, Murchison Passage, Eagle Building, Durban, Ground Floor.**