

KWAZULU NATAL RENTAL HOUSING TRIBUNAL

COMPLAINT FORM FOR THE KWAZULU NATAL RENTAL HOUSING TRIBUNAL			
PLEASE ANSWER THE FOLLOWING QUESTIONS	YES	NO	CASE NUMBER
New Complaint			13/8/3/
Counterclaim			13/8/3/
Has a complaint for this property been submitted before?			13/8/3/

A. PARTICULARS OF COMPLAINANT:

LANDLORD		TENANT		TRUST		STUDENT	
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Title _____ First Name _____ Surname _____

ID Number _____ Gender _____ Race _____

Physical Address _____

Company name _____ Work Address _____

Tel (h) _____ (w/a) _____ (c) _____

E-mail _____

NEXT OF KIN

Title _____ First Name _____ Surname _____

Relationship _____

Tel (h) _____ (w/a) _____ (c) _____

E-mail _____

B. PARTICULARS OF RESPONDENT:

LANDLORD		TENANT		TRUST		STUDENT	
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Title _____ First Name _____ Surname _____

ID Number _____ Gender _____ Race _____

Physical Address _____

Company name _____ Work Address _____

Tel (h) _____ (w/a) _____ (c) _____

E-mail _____

C. PARTICULARS OF RENTAL AGENT:

PLACEMENT		MANAGING	
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Title _____ First Name _____ Surname _____

ID Number _____ Gender _____ Race _____

Physical Address _____

Company name _____ Work Address _____

Tel (h) _____ (w/a) _____ (c) _____

E-mail _____

D. PROPERTY IN DISPUTE

Description of property:

HOUSE		FLAT		ROOM		GARAGE		STUDENT ACCOMMODATION		SOCIAL HOUSING		GOVERNMENT STOCK		HOSTEL	
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Address: _____

E. PARTICULARS OF RENTAL AGREEMENT (please attach proof or any supporting document)

Was a written lease agreement entered into?	No		Yes		“Kindly provide a copy”
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F. NATURE OF COMPLAINT / DISPUTE (provide proof where necessary)

NO.	NATURE	TICK X	NO.	NATURE	TICK X
(a)	Failure to refund deposit		(l)	Failure to accept notice	
(b)	Failure to pay rental		(m)	Exorbitant increase in rental	
(c)	Failure to provide municipal services		(n)	Claim for remission of rental	
(d)	Failure to do maintenance		(o)	Unlawful seizure of possessions	
(e)	Failure to pay municipal services		(p)	Unlawful entry	
(f)	Dispute over municipal bills		(q)	Unlawful eviction	
(g)	Unilateral changes to agreement		(r)	Damage to property	
(h)	Failure to furnish receipts for payment		(t)	Illegal lockout	
(i)	Failure to reduce lease to writing		(u)	Overcrowding	
(j)	Failure to provide copy of lease		(v)	Nuisance	
(k)	Unlawful notice to vacate				

(u)Others; _____

G. Declaration and Privacy Notice:

- 1) I declare that all the personal information furnished by me on this form is true and correct, and I undertake to inform the KwaZulu-Natal Rental Housing Tribunal (KZN RHT) of any changes in my personal information.
- 2) I undertake to comply with all the rules, regulations, and decisions of KZN RHT and any amendments thereto and I have taken note of advice which may be applicable to rental housing disputes in general.
- 3) I, as complainant at KZN RHT, hereby consent that KZN RHT may collect, use, distribute, process my personal information for its business purposes, which may include, but is not limited to internal administrative processes pertaining to services offered to me by the KZN RHT.
- 4) I also agree that KZN DHS may share my personal information with external auditors, relevant government institutions, relevant governance structures and legal entities which may lawfully require such information for legal obligations or for investigations.
- 5) I understand that in terms of the POPIA and other laws of the country, there are instances where my consent is not necessary to permit the processing of personal information, which may be related to investigations, litigation, compliance with legislative requirements or when personal information is publicly available.
- 6) I will not hold KZN RHT responsible for any improper or unauthorized use of personal information that is beyond its reasonable control.
- 7) I confirm that I have read the notice and understand the contents.

Signature of Complainant

Date