



KWAZULU-NATAL PROVINCE

**HUMAN SETTLEMENTS
REPUBLIC OF SOUTH AFRICA**

INVITATION FOR PROPOSALS

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS TO CONDUCT ACCREDITED TRAINING FOR EPWP SKILLS DEVELOPMENT PROGRAMME LEARNERS IN VARIOUS DISTRICTS THROUGHOUT THE PROVINCE FOR A PERIOD OF THIRTY-SIX (36) MONTHS.

BID NUMBER ZNB124/2024/25HSE
CLOSING DATE 08 MAY 2025
TIME 11:00
BID BOX NO. 01 (SITUATED AT THE 12TH FLOOR, DEPARTMENT OF HUMAN SETTLEMENTS, EAGLE BUILDING, 353 – 356 DR PILELY KASEME STREET, DURBAN, 4001)

COMPULSORY BRIEFING SESSION RESIDENCE HALL
INKOSI ALBERT LUTHULI CENTRAL HOSPITAL
800 VUSI MZIMELA ROAD
4091

DATE: 22 APRIL 2025
TIME: 11:00

Bid documents must be downloaded from departmental website: www.kzndhs.gov.za or www.etenders.gov.za/

BIDDERS TO NOTE THE FOLLOWING:

1. NO BID DOCUMENT WILL BE ISSUED BY THE DEPARTMENT OR DURING THE BRIEFING SESSION.
2. NO BRIEFING SESSION PAGE (SECTION D) WILL BE ISSUED BY THE DEPARTMENT AT THE BRIEFING SESSION VENUE.

TECHNICAL ENQUIRIES MR. T. GOBA – 072 604 1383
thuthuka.goba@kzndhs.gov.za

BID ENQUIRIES MRS. R. GAFOOR 031 336 5142 / MR. S. MKHIZE 031 336 5241 / MR. S. BIYASE 031 336 5165/MR. V. MKHWANAZI 031 336 5420

NB: SPECIFIC GOALS WILL BE DETERMINED AT THE TIME OF INVITATION OF QUOTATIONS/BID AS PER THE STRATEGIC OBJECTIVES OF THE DEPARTMENT.

Eligibility Criteria

A COMPREHENSIVE COMPANY PROFILE / PROPOSAL MUST BE ATTACHED DETAILING ALL INFORMATION REQUIRED AS PER EVALUATION CRITERIA. THE PROFILE / PROPOSAL MUST HAVE TRACEABLE REFERENCES WITH A PROVEN TRACK RECORD. IN CASES WHERE THERE ARE TEAMS, DETAILED CURRICULAM VITAE OF ALL KEY PERSONNEL IS REQUIRED. DOCUMENTARY PROOF OF COMPLETED PROJECTS MUST BE ATTACHED. A MINIMUM OF 60% IS REQUIRED IN ORDER TO QUALIFY.

Key aspect of Eligibility	BASIS FOR POINT ALLOCATION	Score	Max Points
Methodology	Define a clear methodology to provide training programme for participants on EPWP in the construction sector: <ol style="list-style-type: none"> Administration-10 points <ul style="list-style-type: none"> Indicate training resources mobilized, training sites identified and programme scheduling to be in place -5 points Enrolment of Learner on the CETA/QCTO Database which includes the uploading of learner contracts, IDs and unit standards to be trained – 5 points Inductions-10 points <ul style="list-style-type: none"> Indicate clear end goals describing the desired outcomes of the training for the duration - 5 points Indicate CETA/QCTO reporting templates and assessment structures and explain Unit standards to be trained – 5 points Phase one of training with deliverables-15 points Phase two of the training with deliverables-15 points 	Good	31-50
	Acceptable (in terms of above).	Fair	19-30
	Lacks the appropriate level of experience (in terms of the above).	Poor	0-18
RELEVANT EXPERIENCE	1. Clearly Indicates relevant experience in terms of number of completed similar projects. Reference letters signed by respective institutions must be attached for each project completed. 3 or more similar projects successfully completed- provided 3 and above reference letters. 30 Points	Good	30
	2 similar projects successfully completed –provided 2 reference letters.	Fair	20
	1 similar project successfully completed- provided 1 reference letter	Poor	10
	No Reference Letters = 0 Points		
RESOURCES ORGANOGRAM	Resource Organogram <ol style="list-style-type: none"> Detailed Organogram with <u>curriculum vitae's</u> detailing the duties and responsibilities of <u>key personnel</u> coupled with their experience (Minimum of 2 years).20 Points <ol style="list-style-type: none"> Project Manager 4 Points Financial Manager 4 Points Training Coordinator 4 Points Training Facilitators 4 Points Assessors 4 Points 	Good	11-20
	Organogram is acceptable	Fair	6-10
	Lacks the relevant key personnel (in terms of above)	Poor	0-5
Total			100