



KWAZULU-NATAL PROVINCE

HUMAN SETTLEMENTS
REPUBLIC OF SOUTH AFRICA

INVITATION FOR PROPOSAL

APPOINTMENT OF A PANEL OF ACCREDITED SERVICE PROVIDERS TO PROVIDE ACCREDITED SKILLS TRAINING AND CAPACITY BUILDING OF EMERGING BUSINESSES AS PART OF THE CONTRACTOR DEVELOPMENT PROGRAMME BY THE KZN DEPARTMENT OF HUMAN SETTLEMENTS FOR A PERIOD NOT EXCEEDING 36 MONTHS.

BID NUMBER ZNB103/2023/24HSE
CLOSING DATE 27 OCTOBER 2023
BID BOX NO. 03 (SITUATED AT THE 12TH FLOOR, DEPARTMENT OF HUMAN SETTLEMENTS, EAGLE BUILDING, 353 – 363 DR PIXELY KASEME STREET, DURBAN, 4001).

COMPULSORY BRIEFING SESSION: A briefing session will not be conducted, however, enquiries can be forwarded to the below stated departmental officials.

BID DOCUMENTS Bid document can be downloaded from www.kzndhs.gov.za/tenders/advertisements or www.etenders.gov.za/browse opportunities/currently advertised. NOTE (NO BID DOCUMENTS WILL BE ISSUED BY THE DEPARTMENT).

TECHNICAL ENQUIRIES MR. SIYANDA MATOMELA: 031 336 5334
DR. MDUDUZI NHLOZI: 033 392 6470

BID ENQUIRIES MRS R. GAFOOR 031 336 5142/MR. J. MNQONDO 031 336 5164/ MR. S. MKHIZE 031 336 5241/ MR. S. BIYASE 031 336 5165/ MR. V. MKHWANAZI 031 336 5420.

Step 3 - Eligibility Criteria

A COMPREHENSIVE COMPANY PROFILE / PROPOSAL MUST BE ATTACHED DETAILING ALL INFORMATION REQUIRED AS PER EVALUATION CRITERIA. THE PROFILE / PROPOSAL MUST HAVE TRACEABLE REFERENCES WITH A PROVEN TRACK RECORD. DOCUMENTARY PROOF OF COMPLETED PROJECTS MUST BE ATTACHED. IN CASES WHERE THERE ARE TEAMS, DETAILED CURRICULAM VITAE OF ALL KEY PERSONNEL IS REQUIRED. A MINIMUM OF 60% IS REQUIRED IN ORDER TO QUALIFY.

Key Aspects	Basis for Point Allocation	Score	Max Points
Methodology	<p>Define a clear methodology in terms coordination of training programmes for emerging businesses within the construction sector indicating:</p> <p>a) Package of training and mentorship programmes focusing on improving the performance of emerging businesses particularly in the construction and human settlements - 10 points.</p> <p>b) A plan for conducting and implementation of training, coaching and mentorship of companies allocated work in various districts in the province - 10 points.</p> <p>c) A plan for monitoring, review, and assessment of effectiveness of the training programmes including reporting systems for all companies trained - 5 points.</p> <p>d) Outline a plan for leveraging funding for upscaling skills training and capacity building of emerging businesses – 5 points.</p>	Good	19 - 30
	Acceptable (in terms of above) - 18 points	Fair	13 - 18
	Lacks the appropriate level of experience (in terms of above) - 12 points	Poor	0 - 12
Relevant Experience	<p>Clearly Indicates relevant experience in terms of number of completed similar projects. Reference letters signed by respective institutions must be attached for each project completed and must indicate the value of the project.</p>		
	<p>Provided 6 reference letters and above - 30 points</p> <p>Provided 5 reference letters – 25 points</p>	Good	25 - 30
	<p>Provided 4 reference letters – 20 points</p> <p>Provided 3 reference letters – 15 points</p>	Fair	15 - 20
	<p>Provided 2 reference letters-10 points</p> <p>Provided 1 reference letter- 5 points</p> <p>No reference letter - 0 points</p>	Poor	0 - 10
Stakeholders and Resources Organogram	<p>Stakeholders</p> <p>Clearly indicate all relevant stakeholders and their responsibilities in the implementation of successful business skills training programmes- 15 points</p> <p>Resource Organogram</p> <p>Detailed Organogram, CVs with detailed duties and responsibilities of key personnel coupled with their experiences and proof of academic records - 15 points</p>	Good	16 - 30
	Organogram is acceptable – 15 points	Fair	0 - 15
	Lacks appropriate, applicable, and relevant skills and resources (in terms of above) – 8 points	Poor	0 - 8
Financial Capacity	<p>Provide proof of financial capacity to satisfactorily execute the required service, such should include the following:</p> <ul style="list-style-type: none"> Bank rating of the company indicating specific category. <p>Category A=10 points</p>	Good	10
	Category B= 8 points	Fair	8

	Category C / letter of good standing with the bank = 6 points . If you do not provide bank rating letter/ Letter of good standing with the bank, 0 points will be allocated.	Poor	6
TOTAL			100