



KWAZULU-NATAL PROVINCE
HUMAN SETTLEMENTS
REPUBLIC OF SOUTH AFRICA

INVITATION FOR PROPOSALS

APPOINTMENT OF SERVICE PROVIDERS TO BE ON A PANEL OF IMPLEMENTING AGENTS, FOR THE KWAZULU NATAL DEPARTMENT OF HUMAN SETTLEMENTS, FOR A PERIOD OF 36 MONTHS.

BID NUMBER ZNB125/2024/25HSE
CLOSING DATE 30 APRIL 2025
TIME 11:00
BID BOX NO. 03 (SITUATED AT THE 12TH FLOOR, DEPARTMENT OF HUMAN SETTLEMENTS, EAGLE BUILDING, 353 – 363 DR PILELY KASEME STREET, DURBAN, 4001)

COMPULSORY BRIEFING SESSION RESIDENCE HALL
INKOSI ALBERT LUTHULI CENTRAL HOSPITAL
800 VUSI MZIMELA ROAD
CATO MANOR
DURBAN
4091

DATE: 16 APRIL 2025
TIME: 11:00

Bid documents must be downloaded from departmental website or etender portal: www.kzndhs.gov.za or www.etenders.gov.za

BIDDERS TO NOTE THE FOLLOWING:

1. NO BID DOCUMENTS WILL BE ISSUED BY THE DEPARTMENT OR DURING THE BRIEFING SESSION.
2. NO BRIEFING SESSION PAGE (SECTION D) WILL BE ISSUED BY THE DEPARTMENT AT THE BRIEFING SESSION VENUE

TECHNICAL ENQUIRIES
5223
BID ENQUIRIES

MR. T. MAGAGULA: 031 336 5308 / MS. N. NOMBELA: 031 336

MRS R. GAFOOR 031 336 5142 MR. S. MKHIZE 031 336 5241
/ MR. S. BIYASE 031 336 5165/MR. V. MKHWANAZI 031 336
5420

Eligibility Criteria

A COMPREHENSIVE COMPANY PROFILE / PROPOSAL MUST BE ATTACHED DETAILING ALL INFORMATION REQUIRED AS PER EVALUATION CRITERIA. THE PROFILE / PROPOSAL MUST HAVE TRACEABLE REFERENCES WITH A PROVEN TRACK RECORD. DOCUMENTARY PROOF OF COMPLETED PROJECTS MUST BE ATTACHED. IN CASES WHERE THERE ARE TEAMS, DETAILED CURRICULAM VITAE OF ALL KEY PERSONNEL IS REQUIRED. A MINIMUM OF 60% IS REQUIRED IN ORDER TO QUALIFY.

KEY ASPECT OF ELIGIBILITY	BASIS FOR POINT ALLOCATION	SCORE	MAX POINTS
METHODOLOGY	<u>DEFINE A CLEAR AND UNAMBIGUOUS STRATEGY IN EXECUTING THE SERVICES AND PROVIDE SPECIFIC DETAILS OF PROJECT WHERE THE ENTITY HAS UNDERTAKEN ACTIVITY AS LISTED BELOW.</u>	Good	24 - 35
	1. <u>Project preparation:</u> Conceptualise and undertake the necessary activities to prove project viability, culminating in an application for the securing of subsidies and stage 1 funding. (7 Points)		
	2. <u>Stage 1 – Project Planning:</u> Undertake the necessary activities Planning studies and obtain all required approvals. (7 Points)		
	3. <u>Stage 2 – Servicing of Sites:</u> Undertake the necessary activities to achieve the servicing of sites, township establishment and opening the Township Register. (7 Points)		
	4. <u>Stage 3 & 4 – Conveyancing and Construction of Houses:</u> Undertake the necessary activities to achieve beneficiary approval, registration of individual title and construction of top structures. (7 Points)		
	5. <u>Closeout:</u> Formally collate all Admin, Legal, Financial and Technical Aspects, culminating in a comprehensive closeout report supporting a submission for MEC approval. (7 Points)		
	Acceptable (in terms of above)	Fair	18 - 23
	Lacks clarity (in terms of above)	Poor	0 - 17
	Did not provide any of the above		0

<u>RELEVANT EXPERIENCE</u>	<ul style="list-style-type: none"> Provide 6 completion letters with a minimum value of R5 000 000.00 in a letterhead of the company where similar work has been undertaken in the last 8 years, as stated in the methodology above. (Letters must indicate brief description, value of the project, contract period, be duly signed by authorized personnel and have contact details of the company.) -5 points per letter 5-6 reference letters Service provider has extensive relevant experience.	Good	21-30
	Service providers have moderate relevant experience. 3-4 reference letters.	Fair	11-20
	The service provider has limited relevant experience. 1 – 2 reference letters Incomplete/ No reference letters = 0 points	Poor	0-10
	NB: The Department reserves the right to verify the authenticity of the reference and supplier performance.		
<u>STAKEHOLDERS AND RESOURCES ORGANOGRAM</u>	1. <u>STAKEHOLDERS</u> [20 points] Clearly defined the relationship/roles of the following stakeholders. <ul style="list-style-type: none"> A. Government Departments (3 Points) B. Municipalities (3 Points) C. Beneficiaries (3 Points) D. Main and Sub-Contractors (3 Points) E. Project Steering Committees (3 Points) F. Traditional leaders (3 Points) G. Councilors (2 Points) 	Good	24 - 35
	2. <u>RESOURCE ORGANOGRAM</u> [15 points] <ul style="list-style-type: none"> A. Detailed Organogram with detailed duties and responsibilities of key personnel coupled with their experiences. (10 Points) B. Clearly defined the relationship with resource organogram and provide a minimum of 5 CVs, certified copies of relevant qualifications and certificates/proof of registration with relevant professional bodies. (Site Agents, Structural Engineer, Civil Engineer, Geotechnical engineer, Project Social Facilitator, Land Surveyors and Conveyancer) (5 Points) 		
	Stakeholders and Resources Organogram is acceptable in terms of the above	Fair	18 - 23
	Stakeholders and Resources Organogram lacks clarity in terms of the above	Poor	0 - 17
Total			100